

2022 ASCE Conference: Exhibitor FAQs

1. TTI reserve the right to exercise its discretion in the acceptance or refusal of registrations.
2. It is agreed that TTI and the Texas A&M Hotel and Conference Center are NOT liable to the Exhibitor for any loss or damage or injury to his property contained in such exhibits or injuries to his person, his agents, employees or others, no matter how sustained from fire, theft, accident or other causes. Security will be provided after show hours. All claims for loss, damage and/or injury to TTI and the Texas A&M Hotel and Conference Center are being hereby expressly waived by the Exhibitor. Exhibitors or their agents may not allow any articles to be brought into the exposition or any act done on the premises which will invalidate the insurance or increase the premium on the policies held by the management of the Texas A&M and Conference Center. Exhibitors may also not permit anything to be done by their employees through which act the premises, property or equipment of other exhibitors will be damaged. No signs or equipment of other exhibitors will be damaged. No signs or articles can be affixed, nailed or otherwise attached to walls, doors, etc. Likewise, no attachments can be made to the floors by nails, screws or any devices that would damage them. All space leased is subject to these restrictions. Violations of these rules will annul the Exhibitor's contract, and he/she will be held liable for any damage resulting from such violation.
3. The Exhibitor agrees that TTI and the management of the *Texas A&M Hotel and Conference Center* shall have the right to make such rules and regulations or changes in the floor plan arrangement of exhibit spaces for the exhibition as it is deemed necessary and to amend the same from time to time. TTI and the management of the *Texas A&M Hotel and Conference Center* shall have the final determination and enforcement of all rules, regulations and conditions.
4. TTI reserves the right to decline an application of an Exhibitor to conduct and maintain an exhibit if in the judgment of the show management, said exhibitor or exhibit, or proposed exhibit, shall in any respect be deemed unsuitable. This reservation relates to person, conduct, articles of merchandise, printed matter, souvenirs, catalogs and any other things, without limitation, which affect the character of the exhibit.
5. Audio presentations are allowed so long as they do not disrupt neighboring exhibitors.
6. Exhibitors or their representatives who fail to observe these conditions; or who in TTI's opinions, conduct themselves unethically, may be dismissed from the Texas A&M Hotel and Conference Center without appeal for redress.
7. Exhibitors shall agree to follow the rules and regulations set forth by TTI and the *Texas A&M Hotel and Conference Center* management.
8. Special Decorations: TTI and the *Texas A&M Hotel and Conference Center* have specific rules regarding special decorations:

- Helium balloons are NOT permitted in the building.
 - Glitter is NOT allowed in carpeted areas in the building.
 - Method of installation, location and material used for banners, decorative signs, etc., are subject to approval.
 - UNDER NO CIRCUMSTANCES may decorations be nailed, screwed, taped or attached to ceilings, floors, walls or painted surfaces without prior written approval.
 - No "stick-on" decals and/or similar promotional items may be distributed in the complex.
 - Exhibit area includes Heating/Air Conditioning during show hours; room lighting during show hours; and finished carpeted space. Exhibit area does not include exhibit storage; drayage (material handling); decoration, special lighting; extra security services; cleaning or janitorial services; labor required to install, erect, drape or decorate exhibit booths or the exhibit area and/or to move exhibit materials in and out of the Hotel.
9. All cartons, packages or containers brought into or taken from the *Texas A&M Hotel and Conference Center* are subject to inspection.
 10. Food and/or beverages may not be served without prior notification to TTI and the management of the *Texas A&M Hotel and Conference Center*.
 11. All efforts to advertise, demonstrate and operate the exhibit must be conducted so as not to trespass the rights of other exhibitors.
 12. FIRE REGULATIONS: Absolutely NO combustible oils or bottled gases, open flames of any type, nor any corrosives will be permitted in the *Texas A&M Hotel and Conference Center*. Any questions regarding specific problems should be referred to the complex management, who will obtain the necessary rulings from the Fire Marshal.
 13. The Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of exhibit's activities on the *Texas A&M Hotel and Conference Center* premises and will indemnify, defend and hold harmless the *Texas A&M Hotel and Conference Center*, its agents, servants and employees from any and all such damages and claim.
 14. Events management and planning reserve the right to change the exhibit layout to fit the needs of the conference to best serve the needs of our attendees.